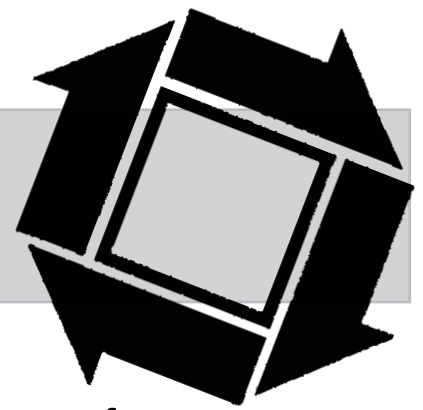


# FIRST STEPS TO STARTING A BUSINESS



Discover the difference in legal forms of organizations, record keeping and taxes, along with the basics of writing a business and marketing plan.

**TUESDAY, JULY 14, 2009**

**5:30 - 9:00 PM**

**Roanoke Regional Chamber Boardroom**

**210 S. Jefferson St. • Roanoke VA 24011**

**540.983.0717 x239 • Fax 540.983.0723**

**Email: [sbdc@roanokechamber.org](mailto:sbdc@roanokechamber.org) • Web site: [www.rrsbdc.org](http://www.rrsbdc.org)**

**Cost: \$25 per person/non-refundable**

Sponsored by:



***Space is limited. Prepayment & preregistration required by Friday, July 10, 2009.***

Name (s): \_\_\_\_\_

Company: \_\_\_\_\_ E-mail: \_\_\_\_\_

Address: \_\_\_\_\_ City, State, Zip: \_\_\_\_\_

Phone: \_\_\_\_\_ Fax: \_\_\_\_\_

Payment Method:  Visa  Mastercard  AMEX  Check (enclosed)

Credit Card #: \_\_\_\_\_ Exp. Date: \_\_\_\_\_

Name on Card (if different than above): \_\_\_\_\_

Credit Card Billing Address: \_\_\_\_\_

**First Steps:**

**July 14**

**\$25.00**

Send completed form & payment to:  
Roanoke Regional SBDC  
210 S. Jefferson Street  
Roanoke, VA 24011  
Fax 540.983.0723  
Phone 540.983.0717  
[sbdc@roanokechamber.org](mailto:sbdc@roanokechamber.org)  
[www.rrsbdc.org](http://www.rrsbdc.org)

The Roanoke Regional SBDC is funded in part through a Cooperative Agreement with the U.S. Small Business Administration as well as the Roanoke Regional Chamber of Commerce and Virginia Western Community College. SBA's funding is not an endorsement of any products, opinions, or services. All SBA funded programs are extended to the public on a nondiscriminatory basis. All SBA-funded programs are extended to the public on a nondiscriminatory basis. Persons requiring special accommodations in order to attend this workshop should contact the Roanoke Regional SBDC.

**HELPING SMALL BUSINESSES GROW AND SUCCEED**

**ROANOKE REGIONAL SMALL BUSINESS DEVELOPMENT CENTER**

210 S. JEFFERSON STREET □ ROANOKE, VIRGINIA 24011-1702

540.983.0717 EXT. 239 □ FAX 540.983.0723 □ [SBDC@ROANOKECHAMBER.ORG](mailto:SBDC@ROANOKECHAMBER.ORG)